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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants: Min Zhu, Bin Zhao and Shi Yan
Assignee: WebEx Communications, Inc.
Title: Scalable Distributed System For Collaborative Computing
Serial No.: 09/751,548 Filing Date: December 29, 2000
Examiner: Unassigned Group Art Unit: Unassigned
Docket No.: M-8856 US

San Jose, California
August 16, 2001

Box MISSING PARTS
Attn: Official Draftsperson
COMMISSIONER FOR PATENTS
Washington, D. C. 20231

**RESPONSE TO FILE SUBSTITUTE DRAWINGS OF
NONPROVISIONAL APPLICATION**

Dear Sir:

In Response to the Notice To File Missing Parts Of NonProvisional Application –
Filing Date Granted dated July 26, 2001, Applicants submit twenty-seven (27) sheets of
formal drawings, consisting of Figures 1A, 1B 2A, 2B, 3, 4A, 4B, 4C, 5, 6, 7, 8, 9, 10, 11, 12,
13A, 13B, 13C, 14, 15, 16A, 16B, 17, 18A, 18B, 18C1, 18C2, 18C3, 19A, 19B, 20A, 20B,
and 20C, in the above-named application. If there are any questions regarding these
drawings, please call the undersigned at (408) 453-9200.

EXPRESS MAIL LABEL NO:

EL 901 563 223 US

Respectfully submitted,

Fabio E. Marino
Attorney for Applicants
Reg. No. 43,339

LAW OFFICES OF
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08-20-01

Sept 16 #

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THE UNITED STATES PATENT AND TRADEMARK OFFICE

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RESPONSE TO NOTICE TO FILE MISSING PARTS OF
NONPROVISIONAL APPLICATION
FILED UNDER 37 CFR 1.53(b)
Filing Date Granted

Dear Sir:

In response to the Notice to File Missing Parts of Nonprovisional Application Filed Under 37 CFR 1.53(b) *Filing Date Granted* mailed by the United States Patent and Trademark Office on July 26, 2001, the following documents are enclosed to complete the filing of the above-identified patent application:

1. A declaration signed by the inventors in compliance with 37 CFR 1.63;
2. Response to File Substitute Drawings of NonProvisional Application;
3. Formal Drawings (27 sheets); and
4. Copy of Notice to File Missing Parts of Nonprovisional Application.

The United States Patent and Trademark Office is hereby authorized to charge the following fees to Deposit Account No. 19-2386:

LAW OFFICES OF
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(408) 453-9200
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1. Surcharge for filing declaration on a date later than the filing date of the application. \$130.00
2. TOTAL FEES: \$ 130.00

The Commissioner is hereby authorized to charge any additional fees, which may be required, or credit any overpayment to Deposit Account No. 19-2386.

It is hereby respectfully submitted that the enclosed documents complete the filing of the above patent application and justify the filing date of December 29, 2000. Please telephone the undersigned at (408) 453-9200, if there are any questions. This form is being submitted in duplicate.

EXPRESS MAIL LABEL NO:

EL 901 563 223 US

Respectfully submitted,



Fabio E. Marino
Attorney for Applicants
Reg. No. 43,339



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/751,548	12/29/2000	Min Zhu	M-8856 US

CONFIRMATION NO. 7423

FORMALITIES LETTER



OC00000006347797

Fabio E. Marino
SKJERNEN MORRILL MacPHERSON LLP
Suite 700
25 Metro Drive
San Jose, CA 95110-1349

Date Mailed: 07/26/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

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09751548-001601

Customer Service Center
Initial Patent Examination Division (703) 308-1202

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